

**TOM ALLEN MINISTRIES**  
**theinterimpastor.com**

**Contract between Rev. Tom Allen, Intentional Interim Pastor and:**

**Whatever Church  
 291 Church Road  
 Wherever, Ohio 55555  
 (555) 555-5555**

**The Whatever Church, on the recommendation of the Elders voted on April 13, \_\_\_\_\_, to call Rev. Tom Allen as Intentional Interim Pastor. The following is a statement of the basic agreements related to the call and terms of ministry:**

**1. DATES**

**The beginning date of the Intentional Interim Pastor will be June 1, \_\_\_\_\_, and will conclude on December 31, \_\_\_\_\_. This time may be extended until the time when another contract is negotiated or another pastor is called.**

**2. SCHEDULE**

**The Intentional Interim Pastor will live on location. He will serve the church on Sunday and keep office hours Monday through Wednesday. He will have a study day at his residence on Thursday, and Friday will be his day off. Saturdays will remain flexible according to needs.**

**3. COMPENSATION AND BENEFITS**

**Salary, Housing, Benefits**

**As per the agreement agreed upon with the District Superintendent:**

**\$00,000 Salary (annual) (\$4,583.33 monthly)  
 \$00,000 Housing (annual) (\$1000 monthly)  
 \$00,000 Health Ins. (annual)(\$1000 monthly)  
 \$ 0,000 Ministry Exp. (annual) (\$500 monthly)**

**4. VACATION & CONFERENCES**

**Five (5) weeks paid vacation per one year contract; One (1) week paid study/conference week per one-year contract (pro-rated for shorter term ministries). Expenses for required district conferences and General Council of the C&MA (if held that year) shall be covered by the church.**

**5. HOLIDAYS**

The Intentional Interim Pastor is granted regular national holidays traditionally observed by the church.

**6. SICK LEAVE**

The Intentional Interim Pastor will be granted sick leave in case of illness. In case of extended illness, the District Superintendent will work with the leadership of the church to cover the needs. Visiting speakers will be paid the standard pulpit-fill compensation established by the church.

**7. STATUS**

The Intentional Interim Pastor WILL NOT be considered as a Pastoral Candidate under any circumstances.

**8. OUTSIDE CONSULTING MINISTRIES**

The Intentional Interim Pastor will be allowed to take other consulting ministries as long as they do not compromise the integrity of and commitment to the present ministry.

**9. TERMINATION OF CONTRACT**

The Intentional Interim Ministry Contract may be terminated by a thirty (30) day notice by mutual written agreement. Should termination be at the church's option, consideration will be given for a mutually agreeable severance package.

**10. AUTHORITY**

The Intentional Interim Pastor will have the same authority as the regular Senior/Lead Pastor. He will be considered Chairman of the Governance Authority.

**11. SUMMARY**

This contract, along with the Intentional Interim Ministry Description (see document on website) will serve as a covenant between Rev. Tom Allen, the congregation, and the host District.

**SIGNATURES:**

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**Date of Agreement**

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**Rev. Tom Allen, Intentional Interim Pastor**

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**Chairman/Vice-Chairman of Elders, First Alliance Church**

**CONTRACT NOTES**